

## Bulletin Board and Display/Exhibition Policy

The library is a public forum for ideas and information. Bulletin board postings, displays and exhibits which support this role may be allowed under the following conditions:

1. Use of the bulletin board

All requests must be made in person to a staff member. Any materials posted directly to the bulletin board will be removed.

All submissions must comply with all local, state, and federal laws.

Library and Town of Lancaster postings take priority at all times.

Any materials advocating the election of a specific candidate, the furthering of a specific political issue or agenda, or the furthering of specific religious group, program or world-view will not be displayed on the bulletin board.

The library director shall have the right to limit size or number of postings by a person or organization at any given time.

2. Displays and exhibits

The library director will make the decision as to whether an exhibit or display will be permitted. Granting permission does not constitute an endorsement by library staff or Board of Trustees of the display or exhibit or its content.

Either the library director or the Board of Trustees may deny a request if the library's space is insufficient or the display is likely to physically hinder the regular operations of the library

The library will not incur any financial responsibility for materials displayed, nor will it carry insurance to cover theft, loss or damage.

No organization or individual will be permitted to place in the library any receptacle which solicits donations unless approved by the library director or Board of Trustees.

No display or exhibit may violate any local, state or federal laws.

Revised 5-14-2012; reviewed 2-8-2021; reviewed 11/13/2023

